

**BANK OF AZAD JAMMU AND KASHMIR**  
**Establishment Section; Operations Division**  
**HEAD OFFICE MUZAFFARABAD**

BAJK/HO/OPS/EST/2024/155

March 19, 2024

M/s. Pakistan Post Foundation Press Division  
Golra More, Peshawar Road Islamabad,  
Tel:051-9247601-2

Dear Sir,

**Work order for Printing of Cheque Books**

S.No.	Item Name	Qty	Unit price	Total (Including all taxes)
01	<b><u>Cheque Book 10 leaves</u></b> Printing on CBS –I Easy Pull ups Security Paper 90 GSM, Fully Sensitized and conforms sensitivity against all Chemicals families as per State Bank of Pakistan Circular No.19 of 25 June 2003 along with additional security features mentioned below: Water Mark Two Color invisible Hi-lites (visible under UV Lights) Instant Verification (Black)	7,000	Rs.135	Rs.945,000
02	Cheque Book 25 Leaves (Specification as above)	18,000	Rs.215	Rs.3,870,000
03	Demand Draft 100 leave (Specification as above)	70	Rs.700	Rs.49,000
04	Pay Order 100 Leaves (Specification as above)	70	Rs.700	Rs.49,000
05	BMTDR 100 Leaves (Specification as above)	70	Rs.700	Rs.49,000
	<b>Total Amount</b>			<b>4,962,000</b>

**Penalty:**

In case of failure of completion of work within given time, (40 days) penalty & 1,000 for each day of delay will be imposed.

**Mode of Payment:**

100% of the total amount for the supply of items will be released within 15 days of invoice submission by the vendor.

Please sign and return the duplicate of this work order in acceptance of above terms and conditions.

Thanks & Regards,

S M Establishment

Accepted By

**M/s. Pakistan Post Foundation Press Division**

Office: Bank Square, Chattar Domel, Muzaffarabad; Azad Kashmir. Tel:05822-924244-5, Fax 05822-921983